

# Privacy policy GeoStruct

Version 1.0

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On this page we will explain which data we collect if you use our website or our services, why we collect this and how we use it. Our foundation to process personal data will always be either having received personal data with permission or out of necessity to be able to set up an agreement.

This privacy policy is applied to the services of GeoStruct and the use of our website. GeoStruct respects the privacy of all users and visitors of our website and will ensure that all given personal data will be treated confidentially.

## What is personal information?

The personal information that GeoStruct collects through the website is solely the information that you personally fill in in the contact form. This is your name, email-address and optionally a phone number.

If you decide to make use of GeoStructs services, we will need more information of your organisation to set up an official agreement. This however contains no personal information, but information that applies to your organization.

## Why does GeoStruct collect data?

The data that you fill in in our website will be used for marketing purposes. In a later stage, in case you wish to make use of GeoStructs services, your information might be used to deliver services and to set up an official agreement. You have the right to revoke you permission of data-usage, to have insight in your information, to rectification and to have you information deleted.

In case you use our software for your organization your personal information will be shared with a third party so they can set up your account. The information needed for this is your name, email-address and company name.

## How does GeoStruct store your data?

When you send us an e-mail or other message of any kind, it is possible that your message will be stored. In some cases we ask you to provide us with your personal data relevant to the situation. This makes it possible to process your requests and answer your questions. The data will be stored on GeoStructs own secured servers or those of third parties (in case of an agreement with your organization). Your data will not be stored for longer than a year if we do not conclude an agreement with your organisation. In case you have an account for our software, your information will be stored for as long your account is in use and maximum a year after closing the account.

GeoStruct will in all cases take the appropriate security measures needed to protect personal data.

## Third parties

Your personal information will not be shared with third parties unless your organization has put in a request to set up an account. In case of an agreement between GeoStruct and a customer, personal information for the creation of personal accounts will be shared with SPS, our IT partner. An Agreement for processing data will be set up between all parties.

In some cases the information will be shared within the company. Our employees are obligated to respect the confidentiality of your data.

## Changes

This privacy statement is aligned to the use and possibilities of this website and our services. Possible changes and/or alterations of this website or our services can lead to alterations in this privacy policy. Therefore it is advisable to consult this privacy policy regularly.

## Cookies

We collect data for research so we can get a better insight in our customers. This way we can adjust our services to your needs.

This website uses 'cookies' (text files stored on your computer) to help the website analyse how visitors use our website. The information about your usage of the website generated by the cookie can be transferred to GeoStructs own secured servers or those of third parties. We use this information to keep track of how you use the website and to make reports about the website-activity.

## Turning off cookies

Most browsers are set automatically to accept cookies, but you can reset your browser to refuse all cookies or to give notice of when a cookie is send. However it is possible that some functionalities and services on our and other websites will not function correctly when cookies in your browser are turned off.

## Questions and feedback

We check on a regular basis if we still meet the requirements in this privacy policy. If you have any questions regarding this privacy policy, you can contact us:

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